

## **Inside sales representative with plant knowledge**

JB Instant Lawn, Inc.

JB Instant Lawn's Wholesale Nursery is growing fast and is looking for an articulate and proactive professional to join our nursery team. The ideal candidate will be passionate about plants, experienced in customer service, and knowledgeable in sales. We are seeking a results-driven customer representative to actively engage in daily and future prospective sales while establishing trust and lasting relationships with customers. Pacific Northwest tree, shrub, and plant knowledge is a plus, we are willing to train the right candidate.

### **Responsibilities**

- Answer incoming phone calls and/or contact customers directly via telephone or email.
- Processes in-bound customer order sales inquiries with an emphasis on customer satisfaction.
- Document all customer interactions and other pertinent information in applicable databases to prove an accurate record of account history and customer inquiries.
- Recommend relevant plant replacements or substitutes based on availability with knowledge based suggestions.
- Complete bid's in a timely, professional manner with exceptional verbiage and plant knowledge.
- Input orders into computer program, lookup customer data and basic data entry.
- Consistently deliver the best overall customer experience possible.

### **Skills**

- Bilingual is a plus.
- Pacific Northwest landscape plant ID knowledge and familiarity with botanical names.
- Computer knowledge and use – excel, outlook, word and data entry systems.
- Sales experience and excellent customer service.
- Hard working, detail oriented and professional working manner.

Pre-employment drug test mandatory.

Salary is \$18+/hour depending on experience.

Medical/Dental, 401K and paid time off.

Please email resumes to [annabelle@jbinstantlawn.net](mailto:annabelle@jbinstantlawn.net)

**Annabelle Nielsen**

Nursery Manager

(425) 821-0444 ext. 630

### **JB Instant Lawn and Nursery**

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